



# Innovation Design and Entrepreneurship Academy (iDEA) Project

Bangladesh Computer Council

Information and Communication Technology Division

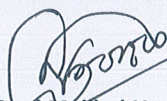
ICT Tower (14<sup>th</sup> Floor), Plot: E-14/X Agargaon, Sher-e-Bangla Nagar, Dhaka-1207

www.startupbangladesh.gov.bd, Email: pdidea@bcc.gov.bd



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INVITATION FOR TENDER					
01	Ministry		Ministry of Post, Telecommunications & Information Technology		
02	Division		Information and Communication Technology Division		
03	Agency		Bangladesh Computer Council		
04	Procuring Entity Name		Innovation Design and Entrepreneurship Academy (iDEA) Project		
05	Procuring Entity District		Dhaka		
06	Invitation for		Tender (Procurement of Non-Consulting Services)		
07	Invitation Ref No		56.01.0000.024.39.158.21-740		
08	Date		11-March-2021		
KEY INFORMATION					
09	Procurement Method		Open Tendering Method (OTM)		
FUNDING INFORMATION					
10	Budget and Source of Funds		Government of Bangladesh		
PARTICULAR INFORMATION					
11	Project/ Program Code		224023000		
12	Project/ Program Name		Innovation Design and Entrepreneurship Academy (iDEA) Project		
13	Tender Package No.		SD4/02/2020-21		
14	Tender Package Name		Selection of Event Management Firm for Organizing Digital Device & Innovation Expo 2021		
15	Tender Publication Date		11-March-2021		
16	Tender Last Selling Date		24 March 2021 up to 05:00 PM		
17	Tender Closing Date and Time		25 March, 2021 2:00 PM		
18	Tender Opening Date and Time		25 March, 2021 2:30 PM		
19	Place of Selling/Receiving/Opening Tender documents		Office of the Project Director, Innovation Design and Entrepreneurship Academy (iDEA) Project, Bangladesh Computer Council, ICT Tower (14 <sup>th</sup> Floor), Plot: E-14/X Agargaon, Sher-e-Bangla Nagar, Dhaka-1207.		
INFORMATION FOR TENDERER					
20	Brief Eligibility of Tenderer		<ul style="list-style-type: none"><li>• The tenderer shall have a minimum 10 (Ten) years of general experience in event management and related service to the Government/multinational companies/private entities;</li><li>• The Tenderers shall have the experience of at least 03 (Three) Govt. contract successfully completed within last 03 (three) years' worth Taka 50,00,000 (Fifty Lac)</li><li>• The Tenderers shall have the experience of organizing event for foreign delegates in Bangladesh</li><li>• The tenderer shall have updated trade license and tax clearance certificate, VAT registration certificate and TIN certificate;</li><li>• Tenderers shall have valid Bank account and minimum amount of liquid assets i.e. working capital or credit lines shall be Taka 50,00,000 (Fifty) lac.</li><li>• Must have audit report of the previous 3 years &amp;Yearly turnover of the firm shall be at least Tk. 1 (One) core.</li><li>• Other eligibility and qualification criteria outlined in the tender documents.</li></ul>		
21	Brief Description of Services		Organizing Event, set up Startup Zone, Supply Printing & Publications Materials, Food, Venue Branding and Decoration, Digital Promotions & Media Activities for Digital Device & Innovation Expo 2021.		
22	Price of Tender Document		BDT 1,000 (One Thousand) only (Non-Refundable)		
	Lot No	Identification of Lot	Location	Tender Security Amount (Tk.)	Completion Time
23	-	Selection of Event Management Firm for Organizing Digital Device & Innovation Expo 2021	BICC, Agargaon, Dhaka	1,20,000/- (One Lakh and Twenty Thousand Taka)	Within 15/05/2021 or any date decided by the Procuring Entity
PROCURING ENTITY DETAILS					
24	Name of Official Inviting Tender		Syed Mojibul Huq		
25	Designation of Official Inviting Tender		Project Director		
26	Address of Official Inviting Tender		ICT Tower (14 <sup>th</sup> Floor), Agargaon, Sher-E-Bangla Nagar, Dhaka-1207, Bangladesh.		
27	Contact details of Official Inviting Tender		Tel: +880-2-55007016, Email: pdidea@bcc.gov.bd Mob:01723335471		
The Procuring Entity reserves the right to accept or reject all or any of the tenders or annul the tender proceedings					

  
(Syed Mojibul Huq)  
Project Director